



# Italian Cultural Center at Casa Italia

3800 W. Division, Stone Park, IL 60165  
Phone: 708-345-5933 E-mail: [info@casaitaliachicago.org](mailto:info@casaitaliachicago.org) Website: [www.casaitaliachicago.org](http://www.casaitaliachicago.org)



## Italian Language Program Employment Application

Please complete all information. Please Print Date: \_\_\_\_\_ Name: \_\_\_\_\_  
Last First M.I.

### Permanent Address

Number and Street \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

Vacancy Desired Instructor \_\_\_\_\_ Substitute \_\_\_\_\_ Level Desired Adults' \_\_\_\_\_ Children \_\_\_\_\_  
When would you be available for employment? (mm/yy) \_\_\_\_\_

### Education

High School Attended (Name and Location) \_\_\_\_\_  
Start (year) \_\_\_\_\_ End (year) \_\_\_\_\_

Undergraduate College (Name and Location) \_\_\_\_\_  
Degree \_\_\_\_\_  
Major area of study & semester hrs. \_\_\_\_\_  
Start (year) \_\_\_\_\_ End (year) \_\_\_\_\_

Other (Specify) \_\_\_\_\_  
Start (year) \_\_\_\_\_ End (year) \_\_\_\_\_

Highest Degree Attained: None \_\_\_\_\_ Associates \_\_\_\_\_ BA/BS/etc. \_\_\_\_\_ MA/MS/etc.. \_\_\_\_\_ Other \_\_\_\_\_

Do you hold an Illinois Teaching Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list the type: \_\_\_\_\_ Certificate # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Current Employment \_\_\_\_\_

Please fill in your professional references:

### Reference Number 1

Name \_\_\_\_\_  
Relationship \_\_\_\_\_ Length of Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Reference Number 2

Name \_\_\_\_\_  
Relationship \_\_\_\_\_ Length of Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Reference Number 3

Name \_\_\_\_\_  
Relationship \_\_\_\_\_ Length of Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Emergency Contact

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Additional Information

Describe and specialized training, skills, extra-curricular activities or other personal attributes.

\_\_\_\_\_  
*Applicant Signature*

Please turn in the following with your application:

- 1) Letter of introduction
- 2) Current resume
- 3) Photocopy of teaching certificate or equivalent
- 4) Photocopy of the highest degree attained

Return your application to the attention of: Angela Mentasana - Italian Language Program Coordinator  
Italian Cultural Center at Casa Italia 3800 W. Division, Stone Park, IL 60165